



How to Enroll Your Child



St. Gabriel Consolidated School serves the following parishes: St. Maximilian Kolbe (Liberty Twp.), St. John (West Chester), and St. Gabriel (Glendale).

Current students and siblings are registered for the upcoming school by January 15th. This would include any potential Kindergarten students.

If you are a member of one of the above listed parishes registration will begin January 18th.

If you are not an affiliated member of one of the above listed parishes or you are non Catholic, registration will begin January 31st.

Registration for the upcoming school year is held in three separate steps:

1. Complete the online application located on our school website www.stgabeschool.org. Click on the Future Parents tab, then Forms, then Registration to find the online application.
2. Create a FACTS tuition account online at <https://online.factsmgt.com/signin/3XHFR>. (the link can be found under the link tab on our website also) Within 30 days of setting up your account you will be assessed an annual registration fee of \$175 per family.

3. All new students (parish and non-parish) registering in grades K-8 will need to provide the following:

- A. Copy of Birth Certificate
- B. Student Health History form (located on the school website)
- C. Copy of current ETR, IEP, SP, 504 plan or Services Plan, if applicable
- D. Any custody papers if applicable
- E. Students 1-8 will need to turn in a copy of the most current report card along with a signed Records Release form (from the school office)

As it is imperative that appropriate services are available for children with special needs, admission determinations for children with special needs will be made on a case by case basis once all records are reviewed.

All incoming kindergarten students are required to attend a kindergarten screening, date to be determined.

All new students are subject to an interview and assessment by the school staff before acceptance.